

# GRADUATION

## Checklist

### ACADEMIC AND GRADUATION

- ☐ Apply for graduation (ceremony or in absentia) before the deadline – the graduation deadline for the December ceremony this year is Monday the 13th of October 11:59pm. You will receive a confirmation email regarding your place in the ceremony – if you are booking flights before you have received confirmation make sure to book a flexi fare.
- ☐ Double-check you've completed all degree requirements (points, papers, grades) - you can book an appointment with one of the friendly team at Course Advice if you would like support with this.
- ☐ Ask lecturers/tutors for references before you leave (while you're still fresh in their mind).
- ☐ Ask for references from any volunteering work that you were involved in.
- ☐ Update your CV with internships, projects, volunteer and leadership roles from uni.
- ☐ Save any important documents to cloud storage for safe keeping.

### CAREER AND FUTURE PLANNING

- ☐ Book an appointment with the Career Development Centre for CV checks, interview prep, and job-hunting tips
- ☐ Create/update your LinkedIn profile - LinkedIn is a great resource for overseas work.
- ☐ Attend career expos, networking events, or employer presentations.
- ☐ Apply for graduate roles.
- ☐ Consider postgraduate study options (if relevant) and note application deadlines.
- ☐ Come and see us at OUSA Student Support to create a financial budget for post-study.

### LIFE ADMIN

- ☐ Sort out your accommodation - whether staying put, moving home, into another flat, or elsewhere.
- ☐ If you are leaving New Zealand for 5-6 months, read up on the changes that occur to your student loan once you become an overseas-based borrower. For more information, see the IRD website.
- ☐ Cancel/transfer any student discounts, memberships, or insurance.
- ☐ Gather key documents (academic transcript, references, tax number, CV, certificates).
- ☐ Leave your current accommodation in a reasonably clean and tidy condition, take all of your belongings with you, and return your keys. Come see us at OUSA Student Support if you have any questions or issues with the bond refund process.
- ☐ When moving out, keep an eye out for details about Drop for Good – Te Oraka and OUSA will take or pick up your stuff that doesn't deserve the skip just yet, and do something good with it!
- ☐ Update your address with services – GP, bank, Studylink/IRD.

### PERSONAL EXPERIENCE

- ☐ Do any "bucket list" activities around campus and Dunedin (e.g., last pint at pint night, walk up Signal Hill, swim at St Clair)
- ☐ Thank the people who supported you – family, friends, lecturers, mentors.